



**TO THE CHAIRMAN AND MEMBERS OF THE
STANDARDS AND AUDIT COMMITTEE**

You are hereby summoned to attend a meeting of the Standards and Audit Committee to be held on Thursday, 6 July 2023 at 7.00 pm in the Council Chamber, Civic Offices, Gloucester Square, Woking, Surrey GU21 6YL.

The agenda for the meeting is set out below.

JULIE FISHER
Chief Executive

NOTE: Filming Council Meetings

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website (www.woking.gov.uk). The images and sound recording will also be used for training purposes within the Council. Generally the public seating areas are not filmed. However by entering the meeting room and using the public seating area, you are consenting to being filmed.

AGENDA

PART I - PRESS AND PUBLIC PRESENT

1. Minutes

To approve the minutes of the meeting of the Standards and Audit Committee held on 2 March and 22 May 2023 as published.

2. Apologies for Absence

To receive any apologies for absence.

3. Declarations of Interest (Pages 5 - 6)

- (i) To receive declarations of interest from Members and Officers in respect of any item to be considered at the meeting.
- (ii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Corporate Resources, Kevin Foster declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Foster may advise on those items.
- (iii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Communities, Louise Strongitharm declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Strongitharm may advise on those items.

4. Urgent Business

To consider any business that the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

Matters for Determination

5. Introductory Brief from Grant Thornton LLP, the Incoming External Auditor from 2023/24

Reporting Person – Guy Clifton (Grant Thornton)

6. Update on External Audit STA23-010 – report to follow

Reporting Person – Steve Bladen (BDO)

7. Internal Audit Annual Report 2022/23 STA23-009 – report to follow

Reporting Person – Graeme Clarke / Juan Fosco (Mazars)

8. Hale End Court - Audit Outcome STA23-006 (Pages 7 - 20)

Reporting Person – Louise Strongitharm

9. Draft Budget Timetable STA23-011 – report to follow

Reporting Person – Brendan Arnold

10. Registration of Interests for Members Elected in 2023 STA23-008 (Pages 21 - 22)

Reporting Person – Gareth John

11. Standards and Audit Committee - Work Programme STA23-007 (Pages 23 - 26)

Reporting Person – Gareth John

AGENDA ENDS

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For further information regarding this agenda and arrangements for the meeting, please contact Doug Davern on 01483 743018 or email doug.davern@woking.gov.uk



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